

GURU NANAK KHALSA COLLEGE FOR WOMEN
MODEL TOWN LUDHIANA

**DEPARTMENT OF
PUBLIC ADMINISTRATION**

SESSION (2023-24)
Even Semester



Parveen Arora
Dr. Parveen Arora
*Assistant Professor &
Head of Department*

Maneeta Kahlon
Dr. Maneeta Kahlon
Principal

Dr. MANEETA KAHLON
Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana.

About The Department

Courses Offered

S.No.	Name of the Course	Duration
1	B.A.	3 years (6 Semesters)

Teaching Faculty

S.No.	Name of the Faculty Member	Educational Qualification
1.	Dr. Parveen Arora	Ph.D (Rural Development), M.Phil (Local Bodies), M.A (Pol.Sc.), M.A (Pub.Admn.), PGDESD, B.Ed, D.Lib

Student Strength

S.No.	Name of the Course	Student Strength
1.	B.A. First Year	35
2.	B.A. Second Year	37
3.	B.A. Third Year	18

About

Public administration as an activity is as old as human civilization. In the modern age the subject of Public Administration became the dominant factor of both public and private life. Public Administration as an independent subject of social science has a recent origin in 1887. Today modern state has an encompassing presence both in developed as well as developing countries and role of Public Administration has become very important. It is the basis of government; the instrument of change in the society; an agency for executing laws, policies, programme of nation and thereby plays a very important role in the life of people. The success of government largely depends on the ability of Public Administration to perform and deliver. It is not an exaggeration to say that every aspect of human life is within the range of Public Administration. As a subject of study Public Administration has become very popular among students. The Union Public Service Commission has introduced Public Administration as an optional subject since 1987. As a subject Public Administration is a popular choice among students in competitive exams.

Programme Objectives:

- Understand Public Administration theory and concepts from multiple perspectives;
- Acquaint with the functioning of the Indian Administration, at central, state and local levels and the responses of these system in addressing the concerns of the people;
- Understand the interface of theory and practice in public administration;
- Develop conceptual, analytic and problem-solving abilities among the learners;
- Understand the world of public administration from the public perspective and provide further studies in Public Administration.
- Understand the role of Public Services in India.

Programme Outcomes:

- Demonstrate knowledge of the core mechanism of Public Administration.
- Ability to demonstrate the core mechanism of public management.
- Ability to understand and apply the decision making, leadership and other professional skill.
- Ability to explain how different environment effect on public policy and administrative functions.

First year BA I (Sem-1) Administrative

Theory

Course Objectives:

- This introductory paper is aimed to acquaint the students to understand the theoretical aspects of Public Administration.
- To introduce the students with basic concepts and theories and principles of public administration.
- To understand the synthesizing nature of knowledge of public administration from public perspectives.
- Appreciate the nature, scope and changing paradigm of public administration.

Course Learning Outcomes:

- Students will be able to understand the meaning, relevance and historical development of Public Administration.
- Learner will be able to differentiate and relation of Public Administration with other social sciences.
- Learner will be able to define, understand and explain the organizational theories of the Public Administration.

Indian Administration (Sem-II) Course

Objectives:

- To understand the historical evolution and socio- economic, political and global context of Indian administration.
- To build a better understanding of the role of civil services in Indian administrative system.
- To understand the role of constitutional authorities in Indian administration.

Course Learning Outcomes:

- Through this course students will understand the role of Indian administration as a main instrument of State.
- Students will develop diverse knowledge of the Indian constitution and functioning of government.
- Students will also learn about the problem of corruption and role and significance of Lok Pal, Right to Information Act 2005 and Citizen Charter.

Second Year BA II (Sem-III) Personnel

administration

Course Objective:

To understand the concepts, functioning, importance and issues of personnel, administration and study the career system in Civil Services and methods of negotiation.

Course Learning Outcomes:

- Understand the concept, importance and scope of Personnel Administration.
- Understand Classification of Civil Services and appraise importance of All India Services and recruitment process.
- Analyze various aspects of Personnel Administration and examine their techniques.
- Compare various methods to strengthen Employer- Employee relations and evaluate Indian machinery for Negotiation.
- Examine and evaluate various issues in Personnel Administration.

Financial Administration (Sem-IV) Course Objectives:

- To be able to comprehend the financial Administration.
- To get to know about the budgetary processes in India.
- To acquaint the students with the nature and functioning of political system(s) and the political processes.
- To be able to understand the tax administration in India and parliamentary control over finance.

Course Learning Outcomes:

- The students will be able to generate an insight about the financial administration in India.
- They will understand and also differentiate between preparation and execution of budget in India.
- They will acquire an understanding of different types of taxes at center, state, and local level and method of taxation.

THIRD YEAR BA III (Sem-V)

Local Government in India

Course Objectives:

- To understand the concept of democratic Decentralization.
- To trace the evolution of local government in India.
- To comprehend the institutional arrangements and processes of rural and urban governance.

Course Learning Outcomes:

- Learner will be able to critically appreciate the relationship of local governance and development.
- Appreciate the rural and urban institutional arrangements for development.
- Understand the features of 73rd and 74th constitutional amendment Act.

Development Administration (Sem-VI)

Course Objectives:

- To understand the concept of Development and Development Administration.
- Make the learner to understand the Planning machinery in India at central and state level.
- The course also helps to understand the role and participation of various agencies in Development Administration.

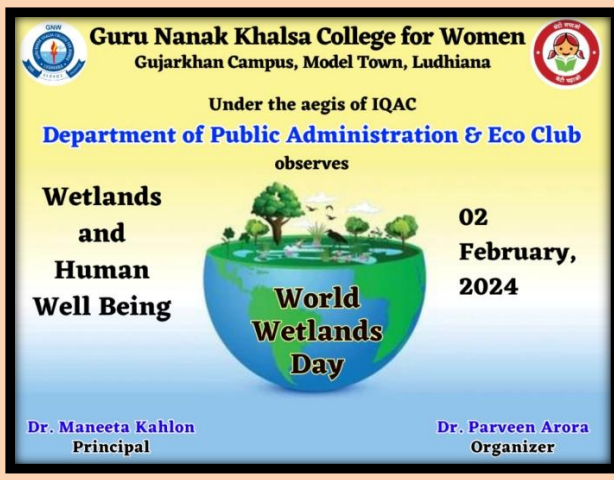
Course Learning Outcomes:

- The course aims to understand the differences between Developed and Developing countries.
- They will also be able to define the concept of Sustainable Development.
- The students will be able to understand the role of Local Bodies, Political Parties, NGO's, SHGs and Bureaucracy in development of a country.

World Wetlands Day

February 02, 2024

Under the aegis of IQAC, the Department of Public Administration and Eco Club of Guru Nanak Khalsa College for Women, Ludhiana, celebrated World Wetlands Day. An interactive session was organized by Dr. Parveen Arora in which students were invited to participate and express their opinions about what they want to change in their lives to save the environment from global warming. Dr. Parveen Arora discussed the impact of climate change as well as the ways to make the planet more sustainable and safe for migratory birds and other species.



Guru Nanak Khalsa College for Women
Gujarkhan Campus, Model Town, Ludhiana

Under the aegis of IQAC
Department of Public Administration & Eco Club
observes

**Wetlands
and
Human
Well Being**

**02
February,
2024**

**World
Wetlands
Day**

Dr. Maneeta Kahlon
Principal

Dr. Parveen Arora
Organizer



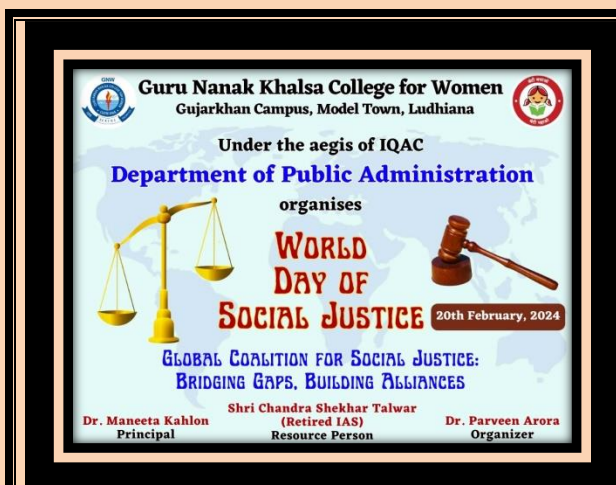
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WR26+2RV, Ludhiana, Punjab 141004, India
Lat 30.899912°
Long 75.813301°
02/02/24 12:28 PM GMT +05:30



Ludhiana, Punjab, India
1RPV+JJ9, GNIMT Lane, Pritm Nagar, Model Town, Ludhiana, Punjab 141002, India
Lat 30.886703°
Long 75.843813°
02/02/24 12:47 PM GMT +05:30

World Day of Social Justice

Under the aegis of Internal Quality Assurance Cell, the Department of Public Administration of Guru Nanak Khalsa College for Women, Ludhiana, celebrated World Day of Social Justice. This day is observed on **20th of February** every year with an aim to offer a platform to raise voices against injustice around the globe. Shri Chandar Shekhar Talwar, (Retd. IAS and motivational speaker) was the resource person. While addressing the students, he highlighted the importance of this year's theme, "Global Coalition for social Justice: Bridging Gaps, Building Alliances" and shared various incidents from the life history of Swami Vivekanand ji. He motivated the audience to imbibe good qualities from the teachings of such a great personality.



National Panchayati Raj Day

Under the aegis of Internal Quality Assurance Cell, the Department of Political Science of Guru Nanak Khalsa College for Women, Model Town, organized a commemoration event in honor of National Panchayati Raj Day on **April 24, 2024**. The Head of Department, Lt. Sukhjit Kaur, shed light on the ways in which Panchayati Raj institutions have shaped the political landscape in India, including how they decentralize power, support local decision-making, and strengthen communities all over the country. More than 50 students from Department of Public Administration participated.



Workshop on Research Methodology

Under the aegis of Internal Quality Assurance Cell, the Department of Social Sciences of Guru Nanak Khalsa College for Women, Model Town, Ludhiana organized a workshop on 'Research Methodology on **April 29, 2024**. The goal of the programme was to enhance the interest of participants in the field of research and to equip them with the methodologies for the preparation of the project.

The resource person was Dr. Sangeeta Sood, Associate Professor, Partap College of Education, Ludhiana, She talked about the concept of research along with its various types, methods and process of report writing. It was followed by an interactive session in which queries were answered in an effective manner.



Faculty Progression

