

**GURU NANAK KHALSA COLLEGE FOR WOMEN  
GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA**



**SUPPORTING DOCUMENT  
(2023-2024)**

**3.1.3 - Number of departments having Research projects funded by  
government and non-government agencies during the year**

**Dr. Maneeta Kahlon  
Principal**

**Dr. MANEETA KAHLON  
Principal  
G.N.Kh. College for Women  
Gujarkhan Campus, Model Town,  
Ludhiana.**

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

<b>Name of the Project/ Endowments, Chairs</b>	<b>Name of the Principal Investigator/ Co-investigator</b>	<b>Department of Principal Investigator</b>	<b>Year of Award</b>	<b>Amount Sanctioned</b>	<b>Duration of the project</b>	<b>Name of the Funding Agency</b>	<b>Type (Government /non-Government)</b>
Celebrations to Mark International Day of Boiological Diversity	Dr. Parveen Arora	Public Administration	2023-24	20,000	18 Days (May 12-29, 2024)	Punjab Biodiversity Board	Government
National Seminar on the topic “NEP 2020- An interface for women enterprise and Financial Inclusion”	Dr. Kuldeep Kaur	P.G. Department of Commerce	2023-24	70,000	1 day (March 16, 2024)	Indian Council of Social Science Research (North-Western Regional Centre, PU, Chd.)	Government

# E-COPIES OF THE GRANT AWARD LETTERS FOR SPONSORED RESEARCH PROJECTS /ENDOWMENTS



## Punjab Biodiversity Board

O/o Punjab State Council For Science & Technology  
MGSIPA Complex, Sector 26, Post Box No. 727, Chandigarh-160 019

27/5/24  
Off. Tel. :- 0172-2792325  
2793300  
Fax : 0172-2793143  
website : www.pbb.gov.in

No. PBB/.....413.....

Date : 21/5/2024

**Dr. Maneeta Kahlon**  
Principal  
Guru Nanak Khalsa College for Women  
Gujarkhan Campus, Ludhiana- 141002

**Sub: Release of Funds for joint celebration of International Day for Biological Diversity (IDB) and World Environment Day (WED)-2024.**

Respected Ma'am,

1. This is with reference to your Letter No. 469/Biodiversity dated 15/05/2024 vide which proposal for 'Celebration of IDB 2024 on the theme of "Be part of the Plan", submitted to Punjab Biodiversity Board.
2. An amount of Rs. 20,000/- has been sanctioned to Guru Nanak Khalsa College for Women, Ludhiana for joint celebration of IDB & WED, 2024 by organizing the proposed activities on any day between 22.05.2024 to 04.06.2024. The sanctioned funds amounting to Rs. 20,000/- are being transferred through NEFT/RTGS. Kindly acknowledge the receipt for the same.
3. Further, the names and logos of Punjab Biodiversity Board, Punjab State Council for Science & Technology, National Biodiversity Authority, Govt. of India, MoEF&CC, Gol along with IDB 2024, WED 2024 and Mission Life logos be printed in uniform sizes & alignment at prominent places on backdrop, banners, brochures, invitation card, social media info graphics, certificates, etc. and other publicity material as per following details:
  - Organized in collaboration with "Punjab Biodiversity Board"
  - Supported by "National Biodiversity Authority, Govt. of India and Punjab State Council for Science & Technology"Soft copy of the logos will be sent through email.
4. The financial support extended by Punjab Biodiversity Board and Punjab State Council for Science & Technology for organizing the various events please be duly acknowledged in all the press releases. As directed by MoEF&CC, Gol, the geotagged pictures of all the events / activities (atleast 10) to be undertaken for joint celebration of IDB & WED, 2024, be shared with PBB on the day of event for uploading on the "Meri LIFE" Portal of the Ministry.

5. Kindly submit a brief report of the celebrations including photographs, press coverage, list of participants along with Utilization Certificate (format attached) and expenditure statement to O/o PBB by 11<sup>th</sup> June, 2024, positively.

Thanking you,

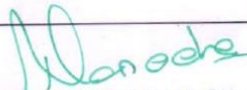


**(Gurharninder Singh)**  
Principal Scientific Officer

**Encl: As above**

**PUNJAB BIODIVERSITY BOARD  
(2024-25)**

UTILIZATION CERTIFICATE			EXPENDITURE STATEMENT		
Cheque No.	Letter No. & Date	Amount (Rs)	S. No.	Item	Amount spent (Rs.)
Online Payment	PBB/413 & 21/05/2024	20,000			
<p>Certified that out of Rs. <u>20,000</u> (Rs. <u>Twenty Thousands only</u>) of grant in favour of <u>Principal, G.N. Khalsa College for Women, Model Town, Ludhiana</u> under this department letter No. given above, a total of Rs. <u>21,914</u> has been utilized for the purpose of <u>Joint Celebration of International Day for Biological Diversity &amp; World Environment Day</u> for which it was sanctioned.</p> <p>Certified that I have satisfied myself that the conditions on which the grant was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.</p> <p>Kind of checks exercised :</p> <ol style="list-style-type: none"> <li>1. Competitive Rates</li> <li>2. Committee to decide expenditure</li> <li>3. Committee to decide the activities to be organized during the weekly celebrations 22-05-2024 to 29-05-2024</li> <li>4. Utilization of funds based on creativity &amp; promotion of Biodiversity</li> </ol>				1. Birds mixed feed (20 kg) 1,000 2. Stationary for participation of Students 3,018 3. Prizes & Trophies 896 4. Banners & Decoration 5,000 5. Printing of Certificates 1,500 6. Refreshment to students/participants of activities conducted from 22-05-2024 to 29-05-2024 (50 students) 10,500 <hr/> <b>Total 21,914</b>	
Competent Authority			Competent Authority		

  
**Dr. MANEETA KAHLON**  
 Principal  
 G.N.Kh. College for Women  
 Gujarkhan Campus, Model Town,  
 Ludhiana.

(Signatures and stamp)



Head of the Organization



2/13/24, 2:34 PM

Welcome to Rediffmail: Inbox

**rediffmail**

Mailbox of gnkcwldh1

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**Subject: Fwd: Seminar Grant Sanction for 2023-24**

From: Dr Maneeta Kahlon <maneeta145@gmail.com> on Mon, 01 Jan 2024 14:39:22

To: Principal Gnkcw <gnkcwldh1@rediffmail.com>

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 **1 attachment(s)** - GRANT-IN-AID\_\_UNDERTAKING\_\_UC12A.doc (60.50KB)

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**Regards**

**Dr Maneeta Kahlon**  
**Associate Professor & Head**  
**Department of English**  
**Shanti Devi Arya Mahila College**  
**Dinanagar, Distt-Gurdaspur.**  
**Punjab. PinCode: 143531**  
**India**  
**Email : [maneeta145@gmail.com](mailto:maneeta145@gmail.com)**  
**Telephone : 9914366696**

----- Forwarded message -----

From: **icssr** <[icssr@pu.ac.in](mailto:icssr@pu.ac.in)>  
Date: Mon, 1 Jan 2024 at 11:53 AM  
Subject: Fw: Seminar Grant Sanction for 2023-24  
To: <[maneeta145@gmail.com](mailto:maneeta145@gmail.com)>

----- Forwarded Message -----

From: "icssr" <[icssr@pu.ac.in](mailto:icssr@pu.ac.in)>  
To: [gnkcwldh@rediffmail.com](mailto:gnkcwldh@rediffmail.com);  
Sent: Fri, 29 Dec 2023 15:45:58 +0530  
Subject: Fw: Seminar Grant Sanction for 2023-24

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
NORTH-WESTERN REGIONAL CENTRE: P.U. CHANDIGARH  
Ministry of Education (Govt. of India)  
Phone 0172-2541027, 2534577

PROFESSOR SANJAY KAUSHIK  
HONORARY DIRECTOR  
No. Seminar Grant/ICSSR/  
Dated December 26, 2023

The Principal,  
Guru Nanak Khalsa College for Women,  
Gujarkhan Campus,  
Model Town, Ludhiana -141002 Pb.

Subject: Grant in aid for organizing a seminar during the current financial year 2023-24.

Dear Sir,

I am happy to convey that the ICSSR North-Western Regional Centre has sanctioned an amount of Rs.70,000/- (Rupees Seventy thousand only) for One Day seminar to meet the expenditure on seminar

2/13/24, 2:34 PM

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on "NEP 2020: An Interface for Women Enterprise & Financial Inclusion." .to be organized by the College during the current financial year 2023-24 ending 31st of March 2024.

The first instalment of grant (i.e. 90% of the total amount sanctioned) will be released on receipt of the following documents:

- i) Grant-in-aid bill duly affixed revenue stamp and signed with office seal by competent authority;
- ii) An undertaking (copies enclosed) duly completed, signed by the competent authorities of the Institution;
- iii) A copy of the conditions for organizing the seminar is also enclosed. You are advised to strictly follow the conditions. In case you are not interested in organizing the seminar, you are requested to kindly inform us immediately so that we could sanction the same grant to other Department/ College.
- iv) The grant is meant for current financial year and it will not be allowed to carry forward the grant in the next financial year, under any circumstances. The Department/ College must draw (90% of the total amount sanctioned) in advance, before the commencement of the Seminar.
- v) The department / college must intimate the dates of the seminar in advance to enable the Regional Centre to depute its representative as observer. His actual travel expenses shall be borne out of seminar grant

It may kindly be noted that gifts/mementos/Honor. etc, to resources persons, guests, participants are not allowed out of the seminar grant released by the ICSSR Regional Centre, Chandigarh.

With regards,

It may kindly be noted that gifts/mementos etc, to resources persons, guests, participants are not allowed out of the seminar grant released by the ICSSR Regional Centre, Chandigarh.

With regards,

(PROF. SANJAY KAUSHIK)  
HONORARY DIRECTOR

Encl. (i) Grant-in-aid bill (ii) An Undertaking (iii) Copy of Conditions (iv) Utilisation Certificate GFR-12A.

----- End of Forwarded Message -----

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INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
NORTH-WESTERN REGIONAL CENTRE, PU, CHANDIGARH  
GFR 12-A

[(SEE Rule 238 (I)]

FORM OF UTILIZATION CERTIFICATE  
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION  
UTILISATION CERTIFICATE FOR THE YEAR 2023-2024 in Respect of Non -Recurring.

GRANT IN AID FOR : SEMINAR /CONFERENCE/WORKSHOP

1. Title of the Seminar- One day seminar on NEP 2020; An Interface for Women Enterprises & financial Inclusion". Organized by the Deptt of Commerce, Guru Nanak Khalsa College for Women, Model Town, Ludhiana.

2. Non-recurring grant of Rs 70,000/- 1<sup>st</sup> Installment received Rs 63000/-received vide cheque no 498890 dated 09/01/2024.

3. Grant position at the beginning of the financial Year:

- (i) Cash in Hand/Bank Nil  
(ii) Unadjusted advance Nil  
(iii )Total Nil

4. Details of Grant/ Registrations Received, expenditure incurred:

Unspent Balance if any for grant received	Registration fee received From delegates @ Rs. 500/- each	Interest received/ deposited back to the Govt	Grant received during the year Rs	Total Available funds (1+2)	Expenditure incurred	Closing Balance (5-6)
NIL	Rs 21000-	--	63000/-	84000/-	92,239/-	Excess expenditure Rs 8239/- Grant due 7000/- Contribution by college 1239/-

Details of grant position at the end of the Year Receivable Grant Rs 7000+1239 college contribution.

Certified that I have satisfied myself that the conditions on which grants were sanctioned have duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

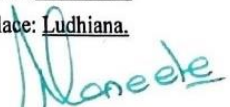





- I. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- II. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- III. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- IV. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- V. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- VI. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- VII. It has been ensured that the physical and financial performance under **One day seminar on NEP 2020; An Interface for Women Enterprises & financial Inclusion**". Organized by the Deptt of Commerce, Guru Nanak Khalsa College for Women, Model Town, Ludhiana. (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I, duly enclosed.
- VIII. The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- Ix. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).
- X. No asset has been created out of the seminar grant. The ICSSR is free to check the incurred expenditure vouchers at any time.

Date: 27.03.2024


Place: Ludhiana.

  
Dr. Maneeta Kahlon  
Head of the Organisation  
Principal

G.N.Kh. College for Women  
Model Town, Ludhiana

  
Mr. S. P. S. Anand  
Supdt. Cum Accountant  
Finance

**Superintendent**  
G.N. Kh. College for Women  
Model Town, LUDHIANA.

  
For Pavan K. Gupta & Co.  
Chartered Accountants

FRN 002244N  
CA Gurbir Singh  
Mem. No. 507922  
UDIN : 24507922BJZYHY7805

