

**GURU NANAK KHALSA COLLEGE FOR WOMEN**

**MODEL TOWN, LUDHIANA**

**SESSION 2023-24**



**SUPPORTING DOCUMENTS**

**6.3.3 Total Number of Professional Development/Administrative training programmes organized by the Institution for Teaching and Non-Teaching staff during the year**



**Dr. Maneta Kahlon**

**Principal**

**Dr. MANEETA KAHLON**  
Principal  
G.N.Kh. College for Women  
Gujarkhan Campus, Model Town.

**6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**Session 2023-24**

<b>Dates (from-to) (DD-MM-YYYY)</b>	<b>Title of the professional development program organized for teaching staff</b>	<b>Title of the administrative training program organized for non-teaching staff</b>	<b>No. of participants</b>
02-06-2023	“Online Workshop on Sustainable Practices and Mission Life”	“Online Workshop on Sustainable Practices and Mission Life ”	28
04-08-2023	Workshop cum Awareness Seminar on Organic Products	Workshop cum Awareness Seminar on Organic Products	30
05-08-2023	Seminar on “Intellectual Property Rights and Its Applicability”	Seminar on “Intellectual Property Rights and Its Applicability”	55
05-09-2023	Interactive Session by Dr. Vidhu	Interactive Session by Dr. Vidhu	55
23-12-2023	Awareness Session on NEP	Awareness Session on NEP	52
04-03-2024	Interactive Session on “Investor Awareness”	Interactive Session on “Investor Awareness	53
18-05-2024	“Digital Innovation for Sustainable Development”	One Day Workshop	45
29-04-2024	Research Methodology	One Day Workshop	36
27-04-202	Relevance of Intellectual Property Rights”	Extension Lecture	29

## **List of Teaching Faculty who participated in FDP**

<b>S.no.</b>	<b>Teaching Faculty</b>	<b>Department</b>
1	Dr. Balbir Kaur	Librarian
2	Mrs. Prabhjot Kaur	Punjabi
3	Mrs.Maninder Kaur	PG Department of Commerce
4	Mrs.Manmeet kaur	PG Department of Commerce
5	Dr. Kuldeep Kaur	PG Department of Commerce
6	Mrs. Seema Dua	Department of Economics
7	Dr. Parveen Arora	Department of Public Administration
8	Dr. Neetu Prakash	PG Department of Commerce
9	Dr.Punpreet Kaur	PG Department of Commerce
10	Mrs.Manpreet Kaur	PG Department of Commerce
11	Mrs.Rajwinder Kaur	PG Department of Commerce
12	Dr. Madhu Dhawan	Department of Sociology
13	Mrs.Harpreet Kaur	Department of Fine Arts
14	Mrs.Kirti Loomba	Department of Journalism and Mass Communication
15	Dr. Anupam Vatsyayan	PG Department of English
16	Mrs.Gagneet Pal Kaur	PG Department of English
17	Ms.Daisy Wadhwa	Department of Computer Science & Applications
18	Mrs.Satwant Kaur	Department of Computer Science & Applications
19	Ms. Harpreet Kaur	Department of Computer Science & Applications
20	Mrs. Meenu Rattan	Department of Computer Science & Applications
21	Mrs. Priyanaka	Department of Computer Science & Applications
22	Mrs. Kavita Chaudhary	Department of Computer Science & Applications
23	Mrs. Harpret Kaur	Department of Computer Science & Applications
24	Mrs.Shikha Kalra	Department of Home Science
25	Dr. Shikha Bajaj	Department of Fashion Designing
26	Mrs. Yukti Khurana	Department of Fashion Designing
27	Mrs. Sukhjot Kaur	Department of Political Science
28	Mrs.Upinder Kaur	PG Department of English

29	Ms.Kritika Gupta	PG Department of English
30	Mrs.Kavita Kuplish	PG Department of English
31	Mrs. Kanika Verma	PG Department of English
32	Ms. Harshpreet Kaur	PG Department of English
33	Ms.Rachna Kanojia	Department of Punjabi
34	Mrs. Inderjeet Kaur	Department of Punjabi
35	Mrs. Seema Devi	Department of Punjabi
36	Ms.Shalini	Department of Music (Instrumental)
37	Mrs. Jaspreet Kaur	Department of Music(Vocal)
38	Mrs.Balwinder Kaur	Department of Fine Arts
39	Ms.Neha Dawar	Department of Economics
40	Mrs. Amarpreet Kaur	Department of Home. Sci.
41	Mrs.Sandeep Kaur	Department of History
42	Ms.Kusha Mehra	Department of Psychology
43	Ms. Jasleen Kaur	Department of Political Science
44	Mrs.Parminder Kaur	Department of Phy. Edu.
45	Ms.Asha	Department of Hindi
46	Dr. Pratibha Tyagi	PG Department of Commerce
47	Ms. Monica Sharma	PG Department of Commerce
48	Mrs. Baljeet Kaur	PG Department of Commerce
49	Ms. Minika Bawa	Department of Business Administration
50	Dr. Sarika Jaiswal	Department of Business Administration
51	Mrs. Jaspreet Kaur	Department of Business Administration
52	Ms. Chakshu	PG Department of Commerce
53	Dr. Anu Gupta	PG Department of Commerce
54	Ms. Blossom	PG Department of Commerce
55	Mrs.Harpreet Kaur	Department of Computer Science & Applications
56	Ms. Mandavi Goswami	Department of Computer Science & Applications
57	Ms. Alka Ansari	Department of OMSP

## **List of Non-Teaching Faculty who participated in FDP**

<b>S.no.</b>	<b>Non-Teaching Faculty</b>	<b>Department</b>
1	Mrs. Meenakshi Devi	Administrative office
2	Mrs. Rajni Rajpal	Administrative office
3	Mrs. Harvinder Kaur	Clerk, College Library
4	Mrs. Manju Gosain	College Library
5	Ms. Daljit Kaur	Clerk, College Library
6	Ms. Harleen Kaur	Lab Incharge, Department of Computer Science & Applications
7	Ms. Sandeep Kaur	Lab Incharge, Department of Computer Science & Applications
8	Mrs. Parveen Verma	Lab Incharge, Department of Home Science

**Reports on Professional Development/Administrative Programs held in the  
Session 2023-24**

<p>In collaboration with Mission Life, an initiative of the Ministry of Environment, Forestry and Climate Change, the college organized an <b>Online Workshop on Sustainable Practices and Mission Life</b>, on the occasion of World Environment Day on June 02, 2023. The resource person for the discussion was Dr. Devinder Kaur Kocher, Prof. (Zoology) PAU, Ludhiana. She talked about the various types of mosquitoes and the fevers which are spread by these mosquitoes. She further told about the various preventive measures which should be taken to safeguard ourselves from the deadly mosquito bites. The lecture was presented in the form of a PPT. The students as well as teachers were the participants of the discussion forum. Madam Principal Dr. Maneeta Kahlon stressed upon the need to hold such lectures which are helpful to the general public in regard to the rising problems in our environment.</p>	<p align="center">IQAC in collaboration with Mission Life, Ministry of Environment, Forestry and Climate Change</p>	<p align="center">1. <a href="https://www.facebook.com/gnwludhiana/posts/pfbid02xB8GgKceT8LGffrG49XsSTTCM9gmGXEFnBoavDNYJQr28UtNC3Br8EhrfWo7JpGMI">https://www.facebook.com/gnwludhiana/posts/pfbid02xB8GgKceT8LGffrG49XsSTTCM9gmGXEFnBoavDNYJQr28UtNC3Br8EhrfWo7JpGMI</a></p> <p align="center">2. <a href="https://www.instagram.com/p/CtBaKEgP9tZ/?igshid=NzJjY2FjNWJiZg==">https://www.instagram.com/p/CtBaKEgP9tZ/?igshid=NzJjY2FjNWJiZg==</a></p>
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<p><b>A seminar on “Intellectual Property Rights and its applicability”</b> was organized in the college. Dr. K S Nagla, Associate Professor, NIT, Jalandhar was the resource person. He discussed the relevance of various IPR in our day to day life. He stressed that in the present scenario, The IPR are basically legal rights which are vital both in the economic and social development of mankind. Dr. Nagla discussed that it is time for female innovators to come forward and create their own designs for their Gender inclusiveness in every walk of life. Total 70 students participated in this seminar. The event was organized by Ms. Seema Dua Head Department of Economics, Dr. Parveen Arora Head Department of Public Administration, and Dr. Madhu Dhawan Head Department of Sociology. Madam Principal Dr. Maneeta Kahlon expressed her gratitude to Dr. Nagla for sharing valuable information about IPR amongst the college students from different streams.</p>	<p align="center">Department of Social Sciences under IQAC</p>	<p align="center">1. <a href="https://www.facebook.com/gnwludhiana/posts/pfbid02YeFjobx1tbUtHADornRthfQXT5QDoQxADWgR8NBGrVdjxcYJEGgMe52iPM SGkTql">https://www.facebook.com/gnwludhiana/posts/pfbid02YeFjobx1tbUtHADornRthfQXT5QDoQxADWgR8NBGrVdjxcYJEGgMe52iPM SGkTql</a></p> <p align="center">2. <a href="https://www.instagram.com/p/CvojHxuxHXx/?igshid=MTc4MmM1YmI2Ng==">https://www.instagram.com/p/CvojHxuxHXx/?igshid=MTc4MmM1YmI2Ng==</a></p> <p align="center">3. <a href="https://www.instagram.com/p/CvoliHxzFe4/?igshid=MTc4MmM1YmI2Ng==">https://www.instagram.com/p/CvoliHxzFe4/?igshid=MTc4MmM1YmI2Ng==</a></p>
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<p><b>A Workshop cum Awareness Seminar on Organic products for hair and skin care</b> was organized for the faculty members. The resource person for the workshop was Mrs. Preeti Arora from Organic Hub. She along with her team gave demonstrations of various organic skin care and hair care products and emphasized on the need to use organic products and stay away from chemicals. She explained the skin care regime to be followed for healthy and glowing skin. Queries of faculty regarding skin problems were also handled by the resource person.</p> <p>Madam Principal Dr. Maneeta Kahlon expressed immense gratitude to the resource person for creating awareness on use of organic products.</p>	Staff Welfare Society under IQAC	<p>1. 2. <a href="https://www.instagram.com/p/Cvoph2vRpF1/?igshid=MTc4MmM1YmI2Ng==">https://www.instagram.com/p/Cvoph2vRpF1/?igshid=MTc4MmM1YmI2Ng==</a></p>
<p>On the occasion of Teacher's Day, the Staff Welfare Society organized <b>an interactive session by Dr. Vidhu of Suman Hospital, Model Town, Ludhiana</b>. The main aim of the talk was to enlighten the college teachers about a wide range of gynecological issues and aesthetic gynecology. Dr. Vidhu also stressed on some common gynae issues and their prevention.</p> <p>She explained that it is essential to consult a qualified medical professional to discuss the risk and benefits of gynae aesthetic procedures, as well as to ensure patient safety and well-being. During her talk, she explained the benefits of meditation for mental wellness in our today's hustle bustle lifestyle. She applauded the role of teachers in society and also gave free vouchers to the Suman hospital.</p> <p>Dr. Vidhu and her team hosted a high tea for all staff members along with a cake-cutting ceremony on the occasion of Teachers Day.</p> <p>Madam Principal Dr. Maneeta Kahlon expressed gratitude to Dr. Vidhu for providing useful information to the faculty members.</p>	Staff Welfare Society under IQAC	<p>1. <a href="https://www.facebook.com/gnwludhiana/posts/pfbid0g41p1jKN3NXT7oLD7Ty3Y66PJ6jY1CPdE4UKBpwWSLaujA2RKXXoJLmypoEbh4V1">https://www.facebook.com/gnwludhiana/posts/pfbid0g41p1jKN3NXT7oLD7Ty3Y66PJ6jY1CPdE4UKBpwWSLaujA2RKXXoJLmypoEbh4V1</a></p> <p>2. <a href="https://www.instagram.com/p/Cw17Qc4MmM1YmI2Ng==">https://www.instagram.com/p/Cw17Qc4MmM1YmI2Ng==</a></p> <p>3. <a href="https://www.instagram.com/p/Cw17YoeXkOZ/?igshid=MTc4MmM1YmI2Ng==">https://www.instagram.com/p/Cw17YoeXkOZ/?igshid=MTc4MmM1YmI2Ng==</a></p>
<p><b>An insightful awareness session on the National Education Policy (NEP)</b> was organized on December 23, 2023. The resource person for the session was Dr. Monica Sharda, Head of the Department of Economics at Master Tara Singh Memorial College for Women, Ludhiana. The session, attended by General Secretary of the college Governing body, Er. Gurvinder Singh,</p>	IQAC	<p>1. <a href="https://www.facebook.com/photo?fbid=816659236931283&amp;set=pcb.816667816930425">https://www.facebook.com/photo?fbid=816659236931283&amp;set=pcb.816667816930425</a></p>

<p>Madam Principal Dr. Maneeta Kahlon and faculty members, proved to be a pivotal moment in aligning the institution with the transformative aspects of the NEP.</p> <p>The college NEP Coordinator, Ms. Daisy Wadhwa extended a warm welcome to the resource person.</p> <p>Dr. Sharda, renowned for her significant contributions to syllabi development under the NEP, shared her expertise, providing a comprehensive understanding of the policy's implications for the academic community. The session fostered meaningful discussions and laid the groundwork for implementing progressive changes in the educational landscape.</p> <p>The general Secretary of the college Governing body, Er. Gurvinder Singh and Madm Principal Dr. Maneeta Kahlon expressed sincere gratitude to Dr. Monika Sharda for her invaluable contribution to this session, which undoubtedly enhanced the institution's commitment to excellence in education.</p>		<p>2.</p> <p><a href="https://www.instagram.com/p/C1Tr0z_x-Xt/?img_index=1">https://www.instagram.com/p/C1Tr0z_x-Xt/?img_index=1</a></p>
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<p><b>An Interactive Session on ‘Investor Awareness’ in collaboration with Deepak Investments</b> was organized in the college on March 04, 2024. In this session, Mr. Anoop Sood, a CFP (Certified Financial Planner) and a Cluster Head of HDFC AMC discussed the different options of investments, parameters for the selection of investments and various sectors of investments etc. He also highlighted that with the changing scenario there’s a need to diversify our investment patterns and get better future prospects. Around 70 staff members comprising teaching and non-teaching have attended the session. At the end different queries were answered by the resource person. Madam Principal Dr. Maneeta Kahlon appreciated the effort of the department to organize such activity which will help the staff to channelize their savings in right direction and to make informed decisions</p>	<p>PG Department of Commerce under IQAC</p>	<p>1.</p> <p><a href="https://www.facebook.com/gnwludhiana/posts/pfbid02WkHomV99NjHA3qaKGW0q2YVu3o6ddmZaHf9wXFn4ciuxzStMr2tLuop1wqkCDx19l">https://www.facebook.com/gnwludhiana/posts/pfbid02WkHomV99NjHA3qaKGW0q2YVu3o6ddmZaHf9wXFn4ciuxzStMr2tLuop1wqkCDx19l</a></p> <p>2.</p> <p><a href="https://www.instagram.com/p/C4KOIVpp1EW/?next=%2F&amp;img_index=1">https://www.instagram.com/p/C4KOIVpp1EW/?next=%2F&amp;img_index=1</a></p>
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<p><b>Celebration of World Telecommunication and Information Society Day</b> :To celebrate World Telecommunication and Information Society Day World Telecommunication and Information Society Day on the theme “Digital Innovation for Sustainable Development” was celebrated in the college. On this occasion, a workshop on how digital tools can enhance teaching methods was conducted for</p>	<p>Department of Computer Science and Applications under IQAC</p>	<p>1.</p> <p><a href="https://www.facebook.com/gnwludhiana/posts/pfbid0XfxKy7t5SEhVt8r9YAWxYQhnwBxgQR5qppYiW3AbrT9oYxwfQ9K7T7nwKA7RKREdI">https://www.facebook.com/gnwludhiana/posts/pfbid0XfxKy7t5SEhVt8r9YAWxYQhnwBxgQR5qppYiW3AbrT9oYxwfQ9K7T7nwKA7RKREdI</a></p>
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<p>faculty members.</p> <p>The workshop was conducted by Ms. Daisy Wadhwa and Ms. Satwant Kaur, Assistant Professors in the Department of Computer Science. They demonstrated a variety of digital tools designed to make teaching more effective and engaging. The session covered innovative strategies for incorporating technology into the classroom, including presentation software, online collaboration platforms, and tools for designing assessments.</p> <p>Participants were introduced to practical applications of these tools, with hands-on activities that allowed them to explore new teaching methodologies. The workshop also highlighted how digital tools can contribute to sustainable development by promoting efficient resource use, reducing paper dependency, and fostering an inclusive learning environment.</p> <p>Madam Principal Dr. Maneeta Kahlon informed that, “This workshop aligns perfectly with our commitment to providing our faculty with the latest skills and knowledge to enhance their teaching practices. Embracing digital tools is essential for preparing our students to succeed in a rapidly evolving digital world.”</p>		<p>2.</p> <p><a href="https://www.instagram.com/p/C7Gj1lyRoEB/?utm_source=ig_web_copy_link&amp;igsh=MzRIODBiNWFIZA==">https://www.instagram.com/p/C7Gj1lyRoEB/?utm_source=ig_web_copy_link&amp;igsh=MzRIODBiNWFIZA==</a></p>
<p><b>The Department of Social Sciences organized a workshop on “Research Methodology”</b> on April 29, 2024. The goal of the programme was to enhance the interest of participants in the field of research and to equip them with the methodologies for the preparation of the project.</p> <p>The resource person was Dr. Sangeeta Sood, Associate Professor, Partap College of Education, Ludhiana, She talked about the concept of research along with its various types, methods and process of report writing. It was followed by an interactive session in which queries were answered in an effective manner.</p> <p>Madam Principal Dr. Maneeta Kahlon expressed sincere gratitude towards Dr. Sood for her invaluable contribution and applauded the initiative undertaken by the Department of Social Sciences in fostering academic excellence.</p>	<p>Department of Social Sciences under IQAC</p>	<p>1.</p> <p><a href="https://www.facebook.com/gnwludhiana/posts/pfbid02q3BrEDunNSTyoWx18ssSsyfoaD7susAPaQrY3jiAmrw3tPhfuo1FCfxa1k7AkkW4l">https://www.facebook.com/gnwludhiana/posts/pfbid02q3BrEDunNSTyoWx18ssSsyfoaD7susAPaQrY3jiAmrw3tPhfuo1FCfxa1k7AkkW4l</a></p> <p>2.</p> <p><a href="https://www.instagram.com/p/C6Vud5URmzT/?next=%2F&amp;img_index=1">https://www.instagram.com/p/C6Vud5URmzT/?next=%2F&amp;img_index=1</a></p>
<p><b>The PG Department of Commerce and Department of Economics observed World Intellectual Property Day</b> on April 27, 2024.</p> <p>On this occasion, an extension lecture on “Relevance of Intellectual Property Rights” was organized. Dr. Pooja Sikka, Assistant Professor (Economics), University School of Laws, PU Regional Centre Ludhiana was the resource person. During the lecture she emphasized on the significance of IPR in Social and Economic growth of a country and highlighted various concepts related to</p>	<p>PG Department of Commerce and Department of Economics under IQAC</p>	<p>1.</p> <p><a href="https://www.facebook.com/gnwludhiana/posts/pfbid02L3MP38zXUj4pgWpY1m7kAupH6HcfGGHFGURboH9BwrGYysjMXV GprQeP24tcP9QtI">https://www.facebook.com/gnwludhiana/posts/pfbid02L3MP38zXUj4pgWpY1m7kAupH6HcfGGHFGURboH9BwrGYysjMXV GprQeP24tcP9QtI</a></p> <p>2.</p> <p><a href="https://www.instagram.com/p/C6Vud5URmzT/?next=%2F&amp;img_index=1">https://www.instagram.com/p/C6Vud5URmzT/?next=%2F&amp;img_index=1</a></p>

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Madam Principal Dr. Maneeta Kahlon expressed her gratitude to the resource person and emphasized the need of conducting such lectures in the present scenario.

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