


**GURU NANAK KHALSA COLLEGE FOR WOMEN,  
GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA**



**Session: 2023-2024**

**SUPPORTING DOCUMENT**

**6.4.1 - Institution conducts internal and external financial audits regularly enumerate the various internal and external financial audits carried out during the year**

  
**Dr. Maneeta Kahlon**  
**Principal**

**Dr. MANEETA KHLON**  
Principal  
G.N.Kh. College for Women  
Gujarkhan Campus, Model Town.



## Guru Nanak Khalsa College for Women

Gujarkhan Campus, Model Town,  
LUDHIANA-141 002.

Ph. : 0161-2424668, 2772561

Fax : 0161-2424668

Email: gncwldh1@rediffmail.com

Web: gnwldh.com

Ref. No. file-9

Dated 10/5/2024

This is to certify that the following members are appointed for the conduct of Internal Audit of the GNKCW for the session 2023-2024.

S.No.	Designation	Name	Signature
1	Bursar	Mrs. Maninder Kaur	
2	Finance cum Purchase Officer	Mrs. Manmeet Kaur	
3	Supdt. Cum Accountant	S. SPS Anand	
4	Clerk	Mr. Suresh Kumar	

Dr. Maneeta Kahlon  
Principal  
Dr. MANEETA KAHLON  
Principal  
G.N.Kh. College for Women  
Gujarkhan Campus, Model Town  
Ludhiana

## **6.4 - Financial Management and Resource Mobilization**

**6.4.1 - Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.**

### **INTERNAL AUDIT:**

To maintain the accuracy and transparency of the financial statements of the college.

Every year Internal Audit of the college is conducted by Internal Audit Team consisting of a Bursar (Mrs. Maninder Kaur), a Finance cum Purchase Officer (Mrs. Manmeet kaur), a Superintendent cum Accountant (Mr. SPS Anand) and a clerk (Mr. Suresh Kumar) from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024(Financial Year) on monthly basis. All the vouchers and bills, apart from salary and allowances are checked and vouched for this purpose.

### **EXTERNAL AUDIT:**

An Authentic audit team conducts external audit on annual basis and submit its reports to the college governing body.

A Statutory audit is conducted annually by certified Chartered Accountant duly appointed by the college authorities. All income and expenditure accounts are checked and verified by the Chartered Accountant. This audit is done by **CA Gurbir Singh** from **PAVAN K.GUPTA & Co. CHARTERED ACCOUNTANTS (CA No-FRN.002244N)**.

In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process.