

**GURU NANAK KHALSA COLLEGE FOR WOMEN  
GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA**



**SUPPORTING DOCUMENT  
(2022-2023)**

**5.1.5**

**Transparent Mechanism-Redressal of student grievances  
including sexual harassment and ragging cases**

**Dr. Maneeta Kahlon**

**Principal**

**Dr. MANEETA KAHLON**

Principal

G.N.Kh. College for Women  
Gujarkhan Campus, Model Town,  
Ludhiana.

## Student Grievances redressal committee 2023-2024

### GRIEVANCE REDRESSAL/ SEXUAL HARASSMENT COMMITTEE

<https://www.gnwldh.com/> (College Website)

<https://www.gnwldh.com/caste-discrimination-grievance-redressal-committee/>

<https://www.gnwldh.com/wp-content/uploads/2024/12/Grievance-redressal-Cell-Report-2023-24.pdf>

<https://www.gnwldh.com/student-grievance-redressal-policy/>

For any grievance/complaint, you may Email your grievances to our given mail Id. Please allow us at least 24 working hours to address your queries/concerns.

**Helpline: 9:00 am to 4:00pm on all working days  
0161-242468**

**Email-**[gnkcwantiragging@gmail.com](mailto:gnkcwantiragging@gmail.com)

Members		
Member Incharge	Designation	Nature of Grievance
Mrs. Seema Dua	Registrar	Academics
Mr. Surinder Pal Singh Anand	Superintendent	Accounts/ Finance
Dr. Balbir Kaur	Coordinator	Sexual Harassment
Mrs. Manmeet Kaur	Co-Coordinator	Sexual Harassment

#### DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the Principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

## **Discipline & Anti-Ragging Committee**

<https://www.gnwldh.com/discipline-committee/> (Anti ragging committee link)

Ragging is totally prohibited in Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana. Anyone found guilty of ragging or abetting ragging is liable to be punished as per the UGC Regulations 2009 and under the provisions of penal law currently in force. The Anti-Ragging Committee of the college was constituted in accordance with the UGC regulation 2009 to ensure a safe and welcoming environment for freshers. The Cell comprises the most experienced staff members and ensures that ragging is not practiced actively or passively, nor any activity that promotes ragging directly or indirectly goes unreported. The committee prevents any sort of exploitation, abuse, misconduct, misdemeanor on the part of students and ensures a congenial environment for all.

**Nodal Officer : Dr. PunpreetKaur**  
**Email Id : gnkcwantiragging@gmail.com**  
**Contact No : 8146570765**

### **Members:**

- **Mrs. Gagneetpal Kaur**
- **Mrs. Manpreet Kaur**
- **Dr. MadhuDhawan**
- **All Mentors**

### **DUTIES:**

- To initiate timely action against erring students.
- To ensure overall disciplined environment in the College.
- To sensitize students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee

## **Minutes of Meetings of Anti-Ragging Committee**

<https://drive.google.com/file/d/10HymkAOByZN-DdANE7rZbmtZgZatsuh4/view> (Video Link on Anti Ragging)

<https://www.gnwldh.com/wp-content/uploads/2024/04/Discipline-Anti-Ragging-Committee-Report-2023-2024.pdf> (Anti-Ragging-Report-2023-24.pdf)

## **Caste Discrimination Grievance Redressal Committee**

<https://www.gnwdh.com/caste-discrimination-grievance-redressal-committee/>(Caste discrimination committee)

**Nodal Officer : Dr. Balbir Kaur**

**Email Id : [gnkcwldh1@rediffmail.com](mailto:gnkcwldh1@rediffmail.com)**

**Contact No : 0161-2424668**

### **Members:**

- **Mrs. Manmeet Kaur**
- **Mrs. Rajwinder**
- **Mrs. Satwant**

## Women Development Cell

<https://www.gnwldh.com/womens-cell/> (Women Development cell Link)

The Women Development Cell of the college is dedicated to promote social, legal, educational and health awareness and rights amongst women. The cell has primarily been established to address women's personal and social issues and sensitize them towards the fundamentals of a healthy individual and social existence. The cell believes in the holistic development of women and advocates the principles of universal rights to education, health and sanitation as well as social, cultural and legal awareness for essential well being. The cell comprises of faculty members from various departments of humanities, social sciences and sciences as well as the students of the college. The members of the cell are committed towards attaining its objectives of addressing various social, educational, legal and health issues amidst women as well as promoting charity work amongst the underprivileged sections of women. The principles of empowerment and inclusion of the rural, under-privileged and semi-urban strata of women through life learning skills and dissemination of education are the foundational cornerstones of the Women Development Cell.

Coordinator: Mrs. Seema Dua

Co-Coordinator : Dr.Shikha Bajaj

<https://www.gnwldh.com/wp-content/uploads/2024/06/Women-Development-Cell-2023-24-Odd-Semester.pdf> (WDC pdf Link for session 2023-2024) **Odd** Semester

<https://www.gnwldh.com/wp-content/uploads/2024/07/WDC-Report-2023-24-Even-Semester.pdf> (WDC pdf Link for session 2023-2024) **Even** Semester

## Opening suggestion Box





( Room no. 303 )

Fan is not  
working!

*[Signature]*

Proper cleaning of  
washrooms

Scheduled lunch breaks  
for whole college

*[Signature]*

Bathrooms should be neat & clean

*[Signature]*

- Tubelights not working
- Gating should be removed.
- fans are not in properly working condition.

Kindly add Pasta  
in canteen's  
menu

Fully Ac Library

Shivam



Tubelights & fans are  
not working properly.

IPD

Roofs and walls  
should be cleaned  
regularly.

Kindly Repair  
Gym Machines,  
and wash  
Mat.



Toilet should  
be  
cleaned  
Twice a day.

Organize more trips:  
- Monthly trips to  
Panjab Univ Chandigarh

**Summary of Grievances Reported and Action taken during the session**  
**(2023-24)**

<b>Sr .No.</b>	<b>Grievances</b>	<b>Action Taken</b>
1.	Extend the college library timings	Discussed with the Library Advisory Committee and extended the library timings
2.	Lack of dustbins and waste baskets	Additional dustbins purchased and kept at classrooms and corridors
3.	Quality and price of hostel/canteen food	Matter discussed with Canteen Contractor and menu revised
4.	Cleanliness of student washrooms	Cleaning staff informed and students were given awareness regarding proper use of washrooms
5.	Timely service and cleaning of water coolers	Matter discussed with Annual Maintenance Contract (AMC) and water coolers serviced.
6.	Message from the College should be directly sent to the Parent's phone. (by Parents in PTM)	Matter discussed with Principal mam
7.	Air conditioners should be installed in class rooms.	Matter discussed with the Management.
8.	Gating time should be reduced.	Matter discussed with Principal mam and action taken.